

Evergreen Local Schools
Regular Meeting Minutes of the Evergreen Board of Education
December 19, 2022 6:00pm

President Nora Kiefer called the meeting to order. Members in attendance were Don Smith, Matt Vaculik, Zach Murry, Jason Miller, and Nora Kiefer.

President Nora Kiefer asked if anyone wished to add, delete, or separate any items of the consent agenda as proposed. No changes were made.

Don Smith moved, supported by Matt Vaculik, to approve the meeting agenda for the Regular Board meeting on December 19, 2022.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried. **148-22**

Jason Miller moved, supported by Zach Murry, to approve the minutes of the Regular Board Meeting held on November 21, 2022.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried **149-22**

CORRESPONDENCE

None.

PUBLIC PARTICIPATION

None.

FINANCIAL

Treasurer Brian Carroll reviewed the November 2022 financials including the Cash Reconciliation, Financial Summary, Cash Summary, Disbursement Summary, General Fund Graph, and Payroll and Benefits Graph.

Accepted the following donations:

- \$100.00 anonymous donation to 018-9220: Student Assistance Fund

Approved a revised Auxiliary Services Agreement with the Educational Service Center of Lake Erie West for the 2022-2023 school year in the amount of \$88,338.60, for Auxiliary Services personnel to benefit Holy Trinity School and to amend resources and modify appropriations accordingly.

Approved the following transfers, appropriation modifications, and to amend resources accordingly:

- Increase 590-9023 \$26,824.26
- Increase 590-9022 \$85.99
- Increase 590-9023 \$85.99
- Increase 584-9023 \$10,000.00
- Increase 584-9023 \$22.04 (Carryover Funds)
- Increase 401-9023 \$41,150.43
- Increase 018 \$14,400.00
- Increase 001 \$1,482,808.60
- Increase 003 \$70,000.00
- Increase 006 \$500.00
- Increase 019 \$11,363.34
- Increase 034 \$30,000.00
- Increase 200 \$42,575.00
- Increase 300 \$8,695.82
- Increase 499 \$17,172.46
- Increase 507-9022 \$80,535.39
- Increase 507-9023 \$14,285.88
- Increase 507-9024 \$281,540.13
- Increase 002-9011 \$94,588.00
- Increase 451-9023 \$5,400.00
- Increase 516 \$353,241.46
- Increase 516-9922 \$16,884.90
- Increase 572 \$134,320.58
- Increase 572 \$12,473.35 (Carryover Funds)
- Increase 587-9023 \$6,634.30
- Increase 587-9923 \$2,174.85
- Increase 300-9532 \$19,000.00
- Transfer \$50.00 from Student Assistance Fund (018) to Food Service (006)
- Transfer \$594.51 from 019-9043 to 019-9046 (Consolidate Accounts)
- Transfer \$85.99 from 590-9022 to 590-9023 (Carryover Funds)

Zach Murry moved, supported by Don Smith, to approve the preceding financial motions, reports, and other financial items.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer

Nays:

Motion Carried

150-22

PERSONNEL

Offered the following supplemental contracts and approve volunteers for 2022 - 2023, pending the completion of all pupil activity permit requirements:

- Zach Meiring Volunteer Wrestling Coach
- Aaron Schmidt Assistant Track Coach
- Steven McDowell Assistant Track Coach
- Kent Corthell Assistant Track Coach
- Nicholas Hassen 7/8 Track Coach
- Megan Boze Volunteer EMS Cheer
- Nelson Holliday Assistant Varsity Baseball Coach
- Hailey Senn Assistant Varsity Softball Coach
- Matt Keller Volunteer Softball Coach
- Skylee Raker JV Softball Coach
- Madyson Zoltowski Volunteer Softball Coach

*All other pay and benefits will be according to Board adopted policy.

Approved the following High School and Middle School paid and/or volunteer event workers for the 2022 - 2023 school year:

- Taylor Johnson
- Ethan VanLoocke

*All other pay and benefits will be according to Board adopted policy.

Approved an unpaid leave of absence for Mrs. Lindsey Abrams from her 2-hour bus driver position effective November 21, 2022 until May 26, 2023 unless she is able to return sooner.

Offered a non-teaching, one-year limited contract, effective December 19, 2022 for the 2022 - 2023 school year to Ms. Dawn Cundick (Bus Driver 4-hours per day).

*All other pay and benefits will be according to Board adopted policy and agreements, with work assignments delegated by the Superintendent.

Approved to pay stipend for Orton Gillingham training to the following teachers out of 516-9923 (ARP IDEA-B Funds). Stipend is based on completed hours of training.

- Stephanie Sutton \$150.00
- Tori Wright \$150.00
- Jessica Root \$150.00
- Kate Ashenfelter \$150.00
- Nicole Zeigler \$150.00
- Carrie Radel \$150.00
- Diane Pickering \$150.00
- Andrea Hesson \$150.00
- Kelley Carmean \$150.00
- Amber Doble \$135.00

- Shannon Leu \$120.00
- Jackie Mossing \$107.50

As recommended by the Superintendent, Jason Miller moved, supported by Matt Vaculik, to approve the above listed personnel items.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried **151-22**

OTHER BUSINESS

Don Smith moved, supported by Jason Miller, to approve the following EHS & EMS paid event worker for the 2022 - 2023 school year.

- Hunter Vaculik

Ayes: Murry, Miller, Smith, Kiefer
Nayes:
Abstained: Vaculik

Motion Carried **152-22**

Matt Vaculik moved, supported by Zach Murry, for the Evergreen Local Board of Education to adopt the 2023 - 2024 District School Calendar, and tentatively approve the 2024 - 2025 District School Calendar as recommended by school administration, and the calendar committee, after receiving public input, to include the following significant dates:

2023 – 2024 Calendar

Aug. 21	District/HS/MS/ES Meetings – Work Day
Aug. 22	Teacher Workday
Aug. 23	First Student Day
Sept. 1	No School for Students – District In-Service Day
Sept. 4	No School – Labor Day
Sept. 5	No School – Fair Day
Oct. 18	Parent / Teacher Conferences
Oct. 19	Parent / Teacher Conferences
Oct. 19	End of First Quarter (39 student days)
Oct. 20	No School for Students – Teacher Workday
Nov. 22-27	No School – Thanksgiving Break
Dec. 22	End of Second Quarter (41 student days)
Dec. 25-Jan 1	Winter Break
Jan. 2	No School for Students – Teacher Work Day
Jan. 3	First Day of Second Semester
Jan. 15	No School – MLK Jr. Day
Feb. 15	Parent Teacher Conferences

Feb. 16	No School for Students – District In-Service Day
Feb. 19	No School – Presidents’ Day
Mar. 8	End of Third Quarter (45 student days)
Mar. 11-15	No School – Spring Break
Mar. 29	No School – Good Friday
Apr. 1	No School – Easter Monday
May 19	Senior Graduation
May 27	No School – Memorial Day
May 30	Last Day of School – 1-Hour Early Dismissal (51 student days)
May 31	Teacher Workday

180 Student Days = 1,124 hours
(State Requirements: 1,001 Hours for grades 7-12, 910 Hours for grades K-6)
Student make up days if necessary: June 3, 4, 5, 6, 7.

2024 – 2025 Calendar

Aug. 19	District/EHS/EMS/EES Meetings – Work Day
Aug. 20	Teacher Workday
Aug. 21	First Student Day
Aug. 30	No School for Students – District In-Service Day
Sept. 2	No School – Labor Day
Sept. 3	No School – Jr. Fair Day
Oct. 16	District Parent / Teacher Conferences
Oct. 17	District Parent / Teacher Conferences
Oct. 17	End of First Quarter (40 student days)
Oct. 18	No School – Teacher Workday
Nov. 27-29	No School – Thanksgiving Break
Dec. 20	End of Second Quarter (41 student days)
Dec. 23-Jan. 2	Winter Break
Jan. 3	No School for Students – Teacher Workday
Jan. 6	First Day of Second Semester
Jan. 20	No School – MLK Jr. Day
Feb. 13	Parent Teacher Conferences
Feb. 14	No School for Students – District In-Service Day
Feb. 17	No School – Presidents’ Day
Mar. 14	End of Third Quarter (47 student days)
Mar. 17-21	No School – Spring Break
Apr. 18	No School – Good Friday
May 18	Senior Graduation
May 26	No School – Memorial Day
May 29	Last Day of School – 1-Hour Early Dismissal (47 student days)
May 30	Teacher Workday

179 Student Days = 1,117 hours
(State Requirements: 1,001 Hours for grades 7-12, 910 Hours for grades K-6)
Student make up days if necessary: June 2, 3, 4, 5, 6.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried **153-22**

Don Smith moved, supported by Jason Miller, for the Evergreen Local Board of Education to join in membership with the Ohio School Board Association and authorize the Treasurer to pay the \$5,504.00 membership for 2023 (2022 - \$5,567.00).

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried **154-22**

Zach Murry moved, supported by Matt Vaculik, to approve the updated Evergreen Facility Usage Fee Schedule for all school buildings.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried **155-22**

Matt Vaculik moved, supported by Jason Miller, to approve the following overnight trip for Evergreen Ag. Student, Meegan Gleckler, and teacher, Alexis Howell, to travel to the Next Gen: Animal Systems Conference in Denver, Colorado, for educational workshops and explore animal science careers. Student and teacher will stay on site at the conference. Attendees will depart on February 28, 2023 and return on March 3, 2023.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried **156-22**

Jason Miller moved, supported by Don Smith, to commend the Evergreen High School Quiz Team members for qualifying for national competition, and approve an overnight trip for 10 team members. Advisor Bill Blanchong and other parent chaperones will attend the National Academic Quiz Bowl Tournament in Chicago, Illinois to compete for a NAQT Small Schools National Championship. Attendees will depart on Friday, April 28, 2023 and return on Sunday, April 30, 2023 and stay at the Hyatt Regency Hotel during the competition.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried **157-22**

Don Smith moved, supported by Jason Miller to set the 2023 annual Organizational Meeting of the Evergreen Local Board of Education on January 9, 2023 at 5:45 p.m. to be held in the

Evergreen High School Loren Pennington Learning Center, with the Regular Board meeting to immediately follow.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer

Nayes:

Motion Carried

158-22

Jason Miller moved, supported by Don Smith to elect Zach Murry as the President Pro Tempore to preside at the beginning of the January 2023 Organizational Meeting, until the newly elected President assumes the chair (Board Policy 0151 & ORC 3313.14).

Ayes: Murry, Miller, Smith, Vaculik, Kiefer

Nayes:

Motion Carried

159-22

DISCUSSION AND INFORMATION

Superintendent Eric Smola reported on the following items:

Staff Move

Moving of Cindy Shininger to EES Head Cook position at 7.5 hours per day and Vanessa Martinez to EES Cook position at 5.5 hours per day.

Potential Fifth Grade Move to EMS

The goal of a potential move has always been to provide additional opportunities to our students. The move to EMS is a way we are able to provide opportunities and address additional challenges like space, transition, and programming for our students.

The critical piece of a move has been the schedule for the 5/6 cohort. The new format for the 5th/6th cohort will be a blend of both the elementary and middle schedules to help address the age/maturity gaps. This new schedule provides a transition period from the elementary to the middle/high school.

The two cohorts will not change classes at the same times. Bell will be customized to each cohort to prevent confusion.

Benefits:

- Additional time in core subjects for depth and teacher support for mastery activities.
- Balanced class sizes.
- Opportunity for advanced/honors/gifted classes.
- Activity period built into the day for students to have a brain break.
- The Enrichment period in the schedule provides the opportunity to introduce STEAM, leadership, career exploration and soft skill programming as well as provide opportunities for specifically designed instruction.

- Core class teachers will have common planning periods, less instructional preps.

Specific details like room assignments, supervision periods and additional program schedules and our transition plan still need to be finalized. We want to share our draft plan and hear feedback as we continue to plan this transition.

Organizational Meeting

Prior to drafting resolutions for the January Organizational Meeting of the Board, it will be helpful to have direction on the following:

- Shall the Superintendent continue to serve as the purchasing agent for the Evergreen Local board of Education, with a single-item spending limit of \$35,000? Yes
- Shall the Board adopt a resolution to dispense with the reading of the minutes of the previous meeting? Yes
- Shall the Board continue to utilize a consent agenda by topic for future meetings? Yes
- Shall the Board continue to meet on the third Monday of the month at 6:00 PM? Yes
- Shall the Board continue accepting oral reports from the building principals at meetings? Yes
- Shall the Board continue to be compensated for a maximum of 13 meetings per year? Yes
- Does the Board wish to continue an Opening Ceremony of their regular meetings that consists of: The Pledge of Allegiance? Yes

ADMINISTRATIVE REPORTS

Student Services Director, Kristy Schmidlin, reported on the following items:

Special Education Profile (released 12/15/2022)- See attached report. This is based on 2020-21 data:

- Students identified as “At-Risk” identified through Powerschool data
- 43 students district wide identified at HIGH RISK (based on significant risk with both academics and attendance)
- 60 students district wide identified at MODERATE RISK (main need is attendance)
- 371 students district wide identified at SOME RISK (main need is attendance) (based on attendance and grades)

This has been addressed as an administrative team to determine a plan of intervention.

It’s a challenge to develop systematic change as an individual, so we are thankful to our administrative team and our teachers for the collaboration and conversations that are taking place

to continue with growth in our response to intervention and support as we look at students as a “whole child”. The administrative team, along with Mary Beth Malolepszy (school psychologist) are in the process of receiving training on MTSS (Multi-Tiered Systems of Support) to establish district-wide procedure and practices with the goal of continued growth in the areas of academics, behavior, and social-emotional needs.

Shout-out to each building for their proactive approach to address the needs of our students.

- Currently, the elementary teams are holding meetings to discuss strengths and needs of individual students identified at the “Tier 3” level based on the criteria they’ve set.
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- The middle school teams are holding meetings with families based on behavioral infractions and “at-risk” status.
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- The high school Building Leadership Team is collecting data to identify needs and supports to improve the process of intervention and support.
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- Preschool: In November, the preschool classrooms were restructured to address the large class size, current needs in the classroom, and potential increase in class size based on incoming referrals. This has proved to be a positive adjustment. Our preschool teachers have expressed that the children are making great progress since this restructuring took place. Speech and language, motor development, and social-emotional skills are soaring. We continue to see a high projection in preschool numbers.

Superintendent Eric Smola reported on the following items:

As we bring the first semester to a close this week, I would like to thank our students for their spirit and their efforts in the classroom and in extra-curricular activities. I want to thank our parents for the support of the children and their commitment and involvement at Evergreen. I want to thank Evergreen staff for giving everyday to provide our students with the best education possible. Finally, I want to wish the entire community a safe and peaceful holiday season.

BOARD MEMBER QUESTIONS AND CONCERNS

None.

Jason Miller moved, supported by Don Smith, for the members of the Evergreen Local Board of Education, Superintendent, Treasurer, and invited guests to go into executive session for the following reason:

- To consider the employment of public employees: ORC 121.22(G)(1).

Ayes: Murry, Miller, Smith, Vaculik, Kiefer

Nayes:

Motion Carried

160-22

Time in: 6:37
Time out: 8:22

ADJOURNMENT

Jason Miller moved, supported by Don Smith, to adjourn the December 19, 2022 Regular Meeting of the Evergreen Local Board of Education.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer
Nayes:

Motion Carried

161-22

Nora Kiefer, Board President

Brian Carroll, Treasurer