

**REGULAR MEETING  
OF THE EVERGREEN BOARD OF EDUCATION  
FEBRUARY 18, 2020, 6:00 P.M.**

President Nora Kiefer called the meeting to order. Members in attendance were Nora Kiefer, Jason Miller, Zach Murry, Don Smith and Matt Vaculik.

President Nora Kiefer asked if anyone wished to add, delete, or separate any items of the consent agenda as proposed. No changes were made to the agenda.

- 22-20** Don Smith moved, supported by Jason Miller to approve the meeting agenda as presented for the Regular Board meeting on February 18, 2020.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

- 23-20** Zach Murry moved, supported by Matt Vaculik to approve the minutes of the Organizational Board Meeting and Regular Board Meeting held on January 14, 2020, and the Special Board Meeting held on January 28, 2020.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

**PUBLIC PARTICIPATION**

None.

**FINANCIAL**

**Treasurer's Report**

Treasurer Denise Leu reviewed the financial reports, noting that revenues and expenditures continue to trend according to expectations. She also reported that the January 31<sup>st</sup> income tax collection came in 17% higher than the same collection last year, and that she had received word from the Fulton County Auditor that both pipeline companies have paid their first half tax payments based on the appealed (lower) valuations. Should the pipelines lose their appeals, they will owe the district for the difference between what they have paid the higher ODT tax rates.

### Consent Agenda

- A. Approved the January 2020 financial reports including the Cash Reconciliation, BALCHK report, Financial Summary reports (FINSUM and FINSUMM), Financial Report (FUNDSUMM), and Annual Spending Plan (Form SM-2).
- B. Approved a new student activity fund, 200-9246 Evergreen E-Sports Team.
- C. Accepted the following donations:
  - \$500.00 from Sue Ann Steck Turner in memory of Mr. William Steck to 300-1820 Evergreen Athletic Dept. Donations/Gifts.
  - \$200.00 from the Metamora-Amboy Fire Department to 018-1820-9224 Donations/Gifts-General Activity – Middle School to help provide breakfast to students on state testing days.
  - \$100.00 anonymous donation to 018-9220 Student Assistance Fund.
- D. Approve a fund-to fund transfer of \$1,922.31 from 022-7200-910-9020 Tournament Transfer-Out to 300-5100 Athletic Department Transfer-In, and to amend resources and modify appropriations accordingly.
- E. Approve the following appropriation modification:
  - Increase 003-2700-420-006 Purchased Services - Elementary – \$104,779.00

As recommended by the Treasurer, Zach Murry moved, supported by Don Smith to approve the preceding financial motions, reports and other financial items.

**24-20**

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

### PERSONNEL CONSENT AGENDA

- A. Offered the following supplemental contracts for the 2019 – 2020 school year and approve volunteers pending completion of all pupil activity permit requirements:

Cindy Pawlaczyk	Rescind—M.S. Track approved 12/09/2019
Brent Simon	M.S. Track – 1/3 contract
Mollie Youtzy	M.S. Track – 1/3 contract
Cindy Pawlaczyk	M.S. Track – 1/3 contract

Chris Sintobin M.S. Track Asst. - Volunteer

All other pay and benefit will be according to Board adopted policy.

- B. Accepted the resignation of Eric Simon, Athletic Director, effective February 14, 2020.
- C. Accepted the resignation of Mary Overmyer, Elementary Library Paraprofessional, for the purpose of retirement. Mrs. Overmyer's resignation will become effective on July 31, 2020. Mrs. Overmyer's service to our students and school will be missed.
- D. Approved a change in the effective date of retirement for Jane Lintermoot, from May 29, 2020, as originally approved by *resolution 136-19* at the November 18, 2019 regular board meeting, to May 31, 2020.
- E. Approved a contract with Walter Steele as interim Athletic Director for the remainder of the 2019-2020 school year beginning on February 18, 2020. Mr. Steele will be compensated at a per diem rate of \$200.00 for days worked. All other pay and benefits will be according to Board adopted policy and agreements.
- F. Approved the request for FMLA for Andrea Hesson tentatively beginning on March 23, 2020 and ending on May 4, 2020.

**25-20** Upon the recommendation of Eric Smola, Superintendent, Jason Miller moved, supported by Matt Vaculik to approve the above listed personnel positions.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

### **OTHER BUSINESS**

**26-20** Don Smith moved, supported by Zach Murry to approve updates to current Board Policy, which include new revised and replacement policies. The following policies were recommended for approval:

1310	Employment of the Treasurer (Revised)
1340	Non-Reemployment of the Treasurer (Revised)
1520	Employment of Administrators (Revised)
1615	Use of Tobacco by Administration (New)
1630.01	FMLA Leave (Revised)
2431	Interscholastic Activities (Revised)
2464	Gifted Education and Identification (Revised)
3120	Employment of Professional Staff (Revised)

- 3120.04 Employment of Substitutes (Revised)
- 3120.05 Employment of Personnel In Summer School and Adult Education Programs (Revised)
- 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
- 3215 Use of Tobacco by Professional Staff (Revised)
- 3430.01 FMLA Leave (Revised)
- 4120 Employment of Classified Staff (Revised)
- 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
- 4124 Employment Contract (Revised)
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions (Revised)
- 4215 Use of Tobacco by Classified Staff (Revised)
- 4430.01 FMLA Leave (Revised)
- 5113.02 School Choice Options (Revised)
- 5200 Attendance (Revised)
- 5230 Late Arrival and Early Dismissal (Revised)
- 5350 Student Suicide (Revised)
- 5460 Graduation Requirements (Revised)
- 5460.02 Students At Risk of Not Qualifying for a High School Diploma (New)
- 5512 Use of Tobacco (Revised)
- 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Revised)
- 7300 Disposition of Real Property / Personal Property (Revised)
- 7434 Use of Tobacco on School Premises (Revised)
- 7440.03 Small Unmanned Aircraft Systems (New)
- 8462 Student Abuse and Neglect (Revised)
- 8500 Food Services (Revised)

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nays: None Motion Carried

Jason Miller moved, supported by Matt Vaculik to authorize membership in the Ohio High School athletic Association (OHSAA) for the Evergreen High School and Evergreen Middle School for the 2020-2021 school year. The Board agrees to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. **27-20**

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nays: None Motion Carried

Matt Vaculik moved, supported by Don Smith to authorize the Treasurer to advertise for bids for one or more 72-passenger school buses, and to set the date, time and place for of the bid opening. **28-20**

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

- 29-20** Don Smith moved, supported by Jason Miller to approve the following overnight trip for the Evergreen Wrestling Team to participate in the State Wrestling Tournament in Columbus, Ohio on March 13-15, should any wrestlers qualify for the state tournament. Coaches Lucas Burkholder and Chris Sintobin will be trip supervisors.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

- 30-20** Matt Vaculik moved, supported by Zach Murry for the Evergreen Local Board of Education to join in membership with Ohio School Board Association and authorize the Treasurer to pay the \$5,468 membership for 2020 (2019 \$5,015).

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

- 31-20** Jason Miller moved, supported by Zach Murry for the Evergreen Local Board of Education to participate in the OSBA Legal Assistance Fund for the 2020 calendar year, at a cost of \$250 (2019-\$250), to support the efforts of OSBA in obtaining favorable judicial decisions and to receive a year's subscription to the quarterly School Law Summary (SLS).

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

- 32-20** Don Smith moved, supported by Matt Vaculik to authorize the Treasurer to advertise for bids for the exterior lighting portion of the district LED lighting upgrade project. KLS Energy Group was approved to facilitate the project at the December 9, 2019 regular board meeting.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

- 33-20** Following discussion and a desire by board members to review details of the contract, Matt Vaculik moved, supported by Zach Murry to table a motion to contract with Beilharz Architects Incorporated to provide the architectural services for the renovation and expansion of the existing high school locker rooms, weight room, and athletic office areas, and other construction associated with this project until the March regular board meeting.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nayes: None Motion Carried

## **DISCUSSION AND INFORMATION**

Superintendent Eric Smola reported that he has obtained a proposal from Tyler Athletic Fields to upgrade the football practice field. Mr. Smola noted that concerns with the condition of the field have been ongoing since the turf field was installed in the stadium, stating that the safety of our athletes was his greatest concern with the condition of this field. In addition, ascetically speaking, the field is not up to par with other facilities on campus. He informed the board that the cost to bring this field up to our standards is \$26,500.00, and will address and correct all concerns with this field. Following discussion, the Board indicated their support for Mr. Smola to proceed with this project.

Mr. Smola reported that plans to renovate and expend the high school locker rooms and weight room are moving forward. He referenced the Architect's drawing that he had brought to the meeting for the board to view, and reported that we are in the process of finalizing the schematic design and selecting materials. He stated that the goal is to seek Board approval to bid the project at the March board meeting. If approved, construction will begin the week of May 25, 2020, and the project will be completed in two phases in order to accommodate fall sports teams and PE classes.

## **ADMINISTRATIVE/SUPERVISORY REPORTS**

Transportation Coordinator, Carrie Brown reported that things are going smoothly in the transportation department, and that plans were to purchase at least one and possibly two new diesel buses later this spring.

## **BOARD MEMBERS QUESTIONS/CONCERNS**

Board member, Matt Vaculik asked High School Principal, Dan Curtis about the status of the batting cages. Mr. Curtis reported that the Athletic Boosters are providing the netting and cages, and that the concrete and labor is being donated. At this time, scheduling is dependent on weather and availability of donated labor, but plans are to begin work as soon as the ground is dry enough to work on.

## **EXECUTIVE SESSION**

Don Smith moved, supported by Jason Miller for the members of the Evergreen Local Board of Education, Superintendent, Treasurer, and invited guests to go into executive session for the following reason:

**34-20**

To consider the employment of public employees: ORC 121.22(G)(1).

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nays: None Motion Carried

The Board entered executive session at 6:41 p.m. and returned to regular session at 7:50. No further action was taken.

### **ADJOURNMENT**

**35-20** Matt Vaculik moved, supported by Don Smith to adjourn the February 18, 2020 Regular Board Meeting of the Evergreen Local Board of Education.

Ayes: Murry, Miller, Smith, Vaculik, Kiefer  
Nays: None Motion Carried

---

Nora Kiefer, Board President

---

Denise K. Leu, Treasurer

